

*[paying the right social grant, to the right person,
at the right time and place. NJALO!]*



SASSA is a dynamic organization that provides a range of essential services to a diverse group of South Africans. With offices countrywide, our operational structures aspire to embrace all that is state-of-the-art, offices that are modern and an environment designed to stimulate the worker to achieve, enjoy, progress and prosper.

MPUMALANGA INTERNSHIP PROGRAMME

The South African Social Security Agency (SASSA) is inviting unemployed graduates, throughout South Africa, to apply for our Internship Programme.

Branch: Executive Support (1 post): Qualification: National Diploma / B-Tech / Degree (NQF Level 6 or 7) in Human Resources Management / Public Management/ Administration:

- Executive Support (1 post) - Ref No: SAS/MPU/2024-03

Branch: Legal Services (1 post) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Law / Paralegal / Legal Administration.

- Legal Services (1 post) Ref No: SAS/MPU/2024-04

Branch: Finance (1 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Financial Accounting.

- Finance (1 post) Ref No: SAS/MPU/2024-05

Branch: Records Management Centre (RMC) (1 post) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Public Management / Administration.

- Records Management Centre (RMC) (1 post) Ref No: SAS/MPU/2024-06

Branch: Communication and Customer Care (2 posts) Qualification: National Diploma/ B-Tech / Degree (NQF Level 6 or 7) in Public Relations / Communication / Media Studies / Multimedia Journalism and Customer Care.

- Marketing and Communication (2 posts) Ref No: SAS/MPU/2024-07

All applicants must be between the ages of 18 – 35 years and be South African citizens. Successful candidates will be appointed for 24 months internship contract. An all-inclusive monthly stipend of **R7 450.75 will be payable.**

Important notes: Appointments will be subjected to compulsory pre-employment screening in the form of qualification, ITC, criminal checks. It is our intention to promote representivity in terms of race, gender, and disability through the filling of these post and candidates whose appointment will promote representivity will *receive* preference. It is the applicant's responsibility to have foreign qualifications evaluated by South African Qualifications Authority (SAQA) prior to the selection process. SASSA is under no obligation to fill a post after the advertisement thereof. Please note: All SASSA staff are subjected to compulsory security vetting on appointment. E-mailed applications will not be accepted: **Closing date: 12 July 2024.**

The Agency is an equal opportunity employer. Therefore, Preference will be given to candidates whose appointment will assist the Agency in achieving its Employment Equity targets in terms of the Agency's Employment Equity Plan. Person with Disabilities are strongly encouraged to apply.

Applicants interested in applying for the Internship Programme should send their applications (fully completed signed new Z83 and a detailed / comprehensive CV, copies of qualifications) quoting the relevant reference number as per the advert to the relevant address:

Attention: Manager: HCM, SASSA Private Bag X 11230, Nelspruit, 1200. Hand delivery: No: 18 Ferreira Street, Nelspruit, 1200. Enquiries: Mr. Kenneth Ndlangamandla 013 754 9416.

Failure to comply with the above requirements may results in your application being disqualified.

Correspondences will only be limited to the shortlisted candidates, if you have not been contacted within 3 months after the closing date of the advertisement, please accept that your application has been unsuccessful. **General Enquiries: Z Thabethe 013 754 9337/ T Mahlalela 013 754 9423**

